POLICY NO. 7: PROCEDURE FOR ADOPTION AND AMENDMENT OF POLICIES, PROCEDURES, AND RULES

1. Board of Directors Determination. The Board of Directors may adopt or amend rules, policies, and procedures, as it deems necessary, desirable or appropriate with respect to the interpretation and implementation of the governing documents of the Association and the operation of the Association.

2. Adoption of Rule. Rules, policies, and procedures shall be effective only upon adoption at a regular or special meeting of the Board of Directors. The notice of the meeting shall be given to all Owners at least ten (10) calendar days before the meeting, and any Owner may comment on the proposal at the meeting or in a writing delivered to the secretary of the Association prior to the meeting. Upon the adoption or amendment of any rule, policy or procedure, the Board of Directors shall provide notice to the Owners prior to the effective date.

3. Secretary to Maintain a Copy of Rules. The secretary of the Association shall maintain a current copy of all rules, policies, and procedures, and a copy thereof shall be made reasonably available to every Owner. The secretary may delegate this responsibility to the administrator.

CERTIFICATION:

The foregoing policy was adopted effective July 29, 2023 (date).

Brad Lingle
Secretary of the Association

The Klug Law Firm, LLC